

## **TRIGG COUNTY PROJECT DEVELOPMENT BOARD**

**MINUTES OF MEETING HELD ON JANUARY 11, 2006 AT 4:00 P.M.** at Trigg County Courthouse Annex, Main Street, Cadiz, Kentucky 42211

Members present:

Berlin Moore, County Judge Executive; Kevin Stroud, Fiscal Court Representative; Pam Perry, Circuit Court Clerk; Bill Cunningham, Circuit Judge; Dolores Smith AOC Representative; Woody Woodall, Kentucky Bar Association Representative.

Others Present were: Vance Mitchell, AOC Project Manager; Dennis Arthur with CMW, inc.; Chris Bowling with Hilliard Lyons; Cindy Scholar with Renaissance; Hollis Alexander, Chief of Police and City of Cadiz Administrator; Allan Watts, WKDZ; Eric Snyder, Cadiz Record; Randy Clark, Sheriff.

The meeting was called to order by Judge Berlin Moore who called for approval of the minutes from December 13, 2005 meeting, recessed and reconvened on December 15, 2005. On motion by Woody Woodall, seconded by Pam Perry and unanimous vote of the board, the minutes were accepted and approved.

The chairman, Berlin Moore, recognized the presence of Dennis Arthur, project manager with CMW, inc. and Chris Bowling, financial advisor with Hilliard Lyons.

Dennis Arthur briefed the board on the steps his firm and the board would be taking to start the judicial center project. This includes:

- a. Public hearing for a site selection;
- b. Selection of a site by the board;
- c. Hazardous materials investigation on the site;
- d. Survey of the site to comply with AOC's requirements;
- e. Interviews with circuit and district judges, circuit clerk, sheriff, jailer and other officials who will occupy and/or use the building. As much time as is necessary will be spent with these individuals in order to ascertain what space is needed in order to draw plans.
- f. Will meet with the Court Facilities Standards Committee quarterly to get approval for each stage of project.

At this point, Vance Mitchell explained the Court Facilities Standards Committee (CFSC) is a group that reviews all ongoing projects within the Court of Justice. Each phase of a project has to be approved by the CFSC before going on to the next phase of the project. The CFSC will meet next in March but Vance explained this project would not be ready with anything to bring before them.

Dennis explained there are four stages to the project – site selection, design, construction documents and actual construction. He will call within the next week and make

appointments with the judges, clerk and other elected officials to discuss building layout. The building is proposed to be 32,000 square feet and estimated to cost \$10,000,000.00.

Chris Bowling from the Lexington Office of Hilliard Lyons was present along with Rick Paxton from the Hopkinsville office. Chris explained how to set up interim financing for the site, survey, design costs and other preparatory things to being the building project. A time will need to be set up for construction bids. Vance Mitchell advised that no funds can be spent until July of 2006. Chris explained there needed to be at least three (3) bids to local banks on behalf of the county. He will meet with the Trigg County Fiscal Court at their February 2006 to explain the process of selection of bids for interim financing. Hilliard Lyons will secure bond counsel for the project. He stated he could have interim financing by 2/15/06. He also stated that the site selection is key to all other aspects falling in place. He further advised that his firm will give the board a schedule of events that are going to take place and thereafter discuss them at a board meeting.

Next item for the board was the scheduling of a public hearing specifically for a site selection. After much discussion a motion was made by Woody Woodall and seconded by Kevin Stroud that such hearing be held on **February 8, 2006 at 5:00 p.m. in the Circuit Courtroom**. The secretary is directed to run a notice 2 times in the Cadiz Record and have it announced on the radio. Individuals wishing to speak will register with the secretary as they arrive at the meeting and will be given 5 minutes to speak. By unanimous vote, the motion passed.

Motion by Bill Cunningham and seconded by Pam Perry to adjourn. By unanimous vote, the meeting was adjourned.

Meeting adjourned at 5:02 p.m.

Nell T. Weer, Secretary  
Trigg County Project Planning Development Board